



## Employment Application

### Personal Information

Position applied for:

Interested in: Full-time  Part-time

Name:

Date Available:

Street Address:

City, State, Zip:

Phone:

Email:

Have you been previously employed at Grace Church? Yes  No

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### Record of Education

Years  
Attended

Degree  
Earned/Field

#### High School

City, State

#### College

City, State

#### Other

City, State

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### Previous Work Experience and Reference (List all positions held, most recent first)

Employer

From/To

Address

Phone

Supervisor

Your job title

Nature of Duties:

Reason for leaving:

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Employer

From/To

Address

Phone

Supervisor

Your job title

Nature of Duties:

Reason for leaving:

**Employer**

From/To

Address

Phone

Supervisor

Your job title

Nature of Duties:

Reason for leaving:

Have you been discharged or asked to resign from any position?

Yes

No

If presently employed, may we contact your supervisor for a reference?

Yes

No

**References:**

Please list references who are familiar with your work experience and professional qualifications and whom we have your permission to contact:

**Name:**

**Phone:**

**Relationship:**

**Years Known**

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**Church and Community Involvement**

What church are you currently attending?

Location & Denomination:

How Long?

Are you a member?

Yes  No

List other churches that you have regularly attended:

Community or civic activities:

Skills or training you have that relates to this position, please include dates of completion or skill level:

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**Personal Evaluation**

What do you consider to be your strengths?

What do you consider to be your weaknesses?

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## Personal Testimony

Summarize your personal testimony of salvation through Jesus Christ. Please give some detail.

What do you consider the most significant events in your Christian life?

How are you actively involved in a local church? What other ministries or Church leadership roles have you been involved in?

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### Grace Church Beliefs and Goals

Please read the *Statement of Faith* and “*What We Believe*” here <https://grace.church/who-we-are/our-beliefs/> or ask for a hard copy to be provided to you) and respond to the following question:

The *Statement of Faith* represents my own doctrinal positions.

Yes  No

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### Child Abuse Disclosure

Have you been rightly or wrongly accused of child abuse?

Yes  No

Have you been rightly or wrongly accused of sexual misconduct?

Yes  No

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### Declaration

I hereby declare that the information provided by me in this *Staff Application* is true, correct and complete to the best of my knowledge. I understand if I am extended an offer of employment at Grace Church, any misrepresentation of fact may be considered cause for dismissal.

I understand that serving on the Staff of Grace Church is an *employment-at-will* agreement and that this application is not, and is not intended to be a contract of employment, and that the relationship may be terminated in keeping with the *employment-at-will* laws of Minnesota.

If extended an offer of employment, I understand that I must provide proof of the legal right to work in the United States, as required by law.

If extended an offer of employment, I understand that additional information may be required (date of birth, etc) and I will provide that information upon request.

Signature:

Date: